

CURRICULUM COMMITTEE

Minutes December 5, 1974

Present: E. Close, T. deJong, D. Hamilton, W. Uegama  
Absent: C. Davison, K. Richardson, G. MacDonald, D. Davis.

1. Meeting Time: A regular meeting time will be arranged as soon as possible. Members are asked to contact the chairman to indicate their preferences.
2. Terms of Reference: Mr. Uegama was invited to the meeting to clarify the terms of reference and the expectations he has for the committee. The basic terms of reference are:
  - a. develop a workable framework ~~for~~<sup>for</sup> the systematic development of new courses and programs.
  - b. develop a framework for reviewing existing offerings with a view to recommending action of at least three kinds: (1) endorse (2) modify (3) drop.
  - c. review new programs and course proposals brought forward this year, and recommend action.
  - d. challenge existing curriculum
  - e. recommend on other curriculum matters that may be brought to the Committee from time to time.
3. The Dean of Studies made the following observations:
  - a. in the past most of the curriculum development was on an adhoc basis. What is needed now is to develop a broad base for idea generation which can serve as a foundation for systematic development of our educational products. Mr. Uegama noted that no college in B.C. has taken a developmental approach to curriculum building.
  - b. the committee will need to examine the possibility of extending our lines (courses and programs) out of the basic core programs.
  - ~~c.~~ c. members of the Curriculum Committee will not be expected to conduct feasibility studies. Proposals to conduct feasibility studies may be directed to the Dean of Studies.
  - d. under present conditions, it will be difficult to extend the program without cutting into existing courses. Members agreed, however, that the facilities can be utilized to greater advantage by making use of evening, weekends, and vacation periods.
  - e. completely separate service courses to the career programs may not be necessary.
  - f. UBC is very positive about the possibility of a First year Engineering program at Selkirk. D. Hamilton offered to coordinate the implementation of the program.

- g. the Dean was disturbed by the declining enrollment in UT-II and speculated whether the decline was due to curriculum.
  - h. a UBC report on the performance of community college students will be forwarded to the Committee by the Dean. \*
  - i. noting that an opportunity for external evaluation has been missing since the Academic Board had become dormant. Mr. Uegama suggested consideration of a cooperative external evaluation by another college similar to Selkirk.
  - j. The committee was encouraged to forward questions to senior administration and, through them, to College Council which may result in better guidance for the committee.
  - k. Priorities for the committee are parts (a) and (b) of the terms of reference stated above.
4. Peter Ommundsen has kindly forwarded information about the Continuing Education Unit (CFU) for your consideration.  
Copies are attached.

Next Meeting: Monday, December 16, at 2:30 in the Boardroom.

Agenda: formation of subcommittees to draw up policy proposals for the Committee to consider.